

# City of San Mateo Regular Meeting Minutes City Council

**Monday, April 6, 2020  
Remote 7:00 PM  
Regular Meeting**

**CALL TO ORDER** This meeting is being held under the provisions of State of California Governor Gavin Newsom's Executive Order N-29-20; in which Brown Act regulations are relaxed to allow members to remote in due to the Coronavirus Covid-19 health emergency.

## Pledge of Allegiance

## Roll Call

Remote: Mayor Goethals, Deputy Mayor Rodriguez, Council Members: Bonilla, Papan and Lee

## **CONSENT CALENDAR**

The following items, 1 through 8, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Bonilla, Seconded: Rodriguez  
Ayes: Goethals, Rodriguez, Bonilla, Papan and Lee  
Noes: None

- 1. City Council Meeting Minutes - Approval**  
Approve the minutes of the City Council's Regular meeting of April 6, 2020 and the Special meeting of April 13, 2020.
- 2. Public Assistance Cost Recovery – Designation of Authority for Expense Reimbursement**  
Adopt a Resolution to designate the City Manager and Finance Director as the agents of the City of San Mateo for the purposes of obtaining federal and/or state financial assistance.  
  
Enactment: Resolution No. 32 (2020)
- 3. Community Development Block Grant Funds – Supplemental Appropriation**  
Adopt a Resolution to appropriate \$40,000 from available Community Development Block Grant entitlement funds from prior years into the 2019-20 operating budget.  
  
Enactment: Resolution No. 33 (2020)
- 4. Fiscal Year 2019-20 Budget Appropriation**  
Adopt a Resolution to transfer and appropriate \$3,500,000 from the General Fund's available fund balance to the Workers' Compensation Fund's current year budget; \$150,000 from the General Fund's available fund balance to the Public Works current year operating budget; and \$700,000 from the Construction Services Fund's available fund balance to the General Fund.  
  
Enactment: Resolution No. 34 (2020)

5. San Mateo - Foster City Public Financing Authority Joint Exercise of Powers Agreement - Amendment  
Adopt a Resolution to amend the San Mateo - Foster City Public Financing Authority Joint Exercise of Powers Agreement with regard to the assignment of roles for the Treasurer-Auditor-Controller and the Clerk; amend insurance language; and outline payment changes for the extended roles.

Enactment: Resolution No. 35 (2020)

6. Microfiche, Microfilm, and Paper Records Digitization and Ongoing Document Scanning Services - Agreement  
Approve an agreement with BMI Imaging Systems, Inc. for microfilm, paper records digitization, and ongoing document scanning services in the amount not to exceed \$400,000; and authorize the Community Development Director to execute the agreement in substantially the form presented.
7. Foster City Usage of Police Firing Range Facilities – Agreement  
Approve an agreement with the City of Foster City for use of the San Mateo Police Department firing range for an hourly rate of \$65 with a term through June 30, 2023; and authorize the Chief of Police to execute the agreement.
8. City of San Bruno Usage of Police Firing Range Facilities – Agreement  
Approve an agreement with the City of San Bruno for use of the San Mateo Police Department firing range for an hourly rate of \$65 with a term through June 30, 2023; and authorize the Chief of Police to execute the agreement.
9. Classification Updates – City Manager’s Office, Community Development Department and Public Works Department  
Adopt a Resolution to approve the; 1) job specifications and salaries for the new classifications of Communications Manager and Housing and Neighborhood Services Manager; 2) reclassifications of the Communications and Public Relations Analyst to Communications Manager in City Manager’s Office, and the Housing Supervisor to Housing and Neighborhood Services Manager in Community Development Department; and 3) revisions to the job specifications for the classifications of Maintenance Worker I-II and Wastewater Treatment Plant Mechanic I-II.

Enactment: Resolution No. 36 (2020)

10. Service Employees’ International Union Library Merit Unit - Memorandum of Understanding Amendments  
Adopt a Resolution to amend the Memorandum of Understanding with the Service Employees’ International Union (SEIU) Local 521 Library Merit Unit for a term through March 4, 2023.

Enactment: Resolution No. 37 (2020)

11. Service Employees’ International Union Library Per Diem Unit - Memorandum of Understanding Amendments  
Adopt a Resolution to amend the Memorandum of Understanding with the Service Employees’ International Union (SEIU) Local 521 Library Per Diem Unit for a term through March 4, 2023.

Enactment: Resolution No. 38 (2020)

12. Resolution Denouncing Stigmatization, Racism, and Xenophobia  
Adopt a Resolution to denounce stigmatization, racism, and xenophobia arising from the COVID-19 pandemic.

Enactment: Resolution No. 39 (2020)

## **PUBLIC COMMENT**

There were no speakers.

## **PUBLIC HEARING**

**13. CONTINUED TO A FUTURE DATE: Ordinance Introductions - Municipal Code Amendments Modifying Park Fee Credit Threshold and Development Standards for Qualifying 100% Affordable Housing Projects**

The Mayor announced that the introduction of the AB 1763 ordinance will be rescheduled in order for staff to conduct further analysis of the ordinance's potential environmental impacts in accordance with the California Environmental Quality Act (CEQA). The Planning Commission will consider the proposed ordinance and CEQA analysis at a future meeting and make a recommendation to the City Council.

## **OLD BUSINESS**

**15. COVID-19 Update**

City Manager Drew Corbett provided an update on operational impacts and other City efforts related to COVID-19 and reviewed the rules and regulations issued by the City Manager acting as the Director of Emergency Services in response to declared emergency. He outlined the funding timeline for the Downtown Opportunity Sites project. He reviewed the request to contribute to the San Mateo County Strong Fund for the purpose of providing financial support to San Mateo small businesses. SAMCEDA President and Chief Executive Officer, Roseanne Foust answered questions regarding the fund. Council asked additional questions of staff. Public Comment – Diane Pettit, Jan Stokley, Adam Loraine and Emma Shlaes commented on changing street flow for outside social distancing recreation and a video produced by Housing Leadership Council was played with comments in support of the MidPen project. Council discussion ensued on the appropriate amount and process.

Confirm the rules and regulations issued by the City Manager acting as the Director of Emergency Services in response to the declared emergency and adopt a Resolution appropriating funds of \$400,000 to San Mateo County Strong Fund for small business assistance. Motion passed 5-0.

Moved: Papan, Seconded: Rodriguez  
Ayes: Goethals, Rodriguez, Papan, Bonilla, and Lee  
Noes: None

Enactment: Resolution No. 40 (2020)

## **REPORTS AND ANNOUNCEMENTS**

The City Manager, City Attorney and City Council reported on their various committees and liaison roles.

## **ADJOURNMENT**

The meeting adjourned at 8:40 p.m

APPROVED BY:

SUBMITTED BY:

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Joe Goethals, Mayor

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Patrice M. Olds, City Clerk